

Instructions for Exam Administrator

Course and section: _____

Instructor: _____

Date of exam: _____

Student's name(s): _____
(optional)

Can the student use anything other than pen or pencil, scantron and/or bluebook on this exam? Yes No

If **yes**, please check any of the following aids or conditions that are being allowed for *all* students taking this exam.

Student may keep exam

Open book

Periodic table

Class notes

Ruler/scales

Handwritten notes

Formula sheets (*please describe quality/quantity: e.g. one 3"x 5" card*):

Calculator (*please be specific about type allowed*): _____

Other: _____

If using a scantron, please verify which scantron type the examinee should use:

0-101607 (large grey)

883-ES (long green w/short answer)

882-E (long green)

Scantron will be provided with exam

815-E (small green)

Other: _____

If the "Instructions for Exam Administrator" form is not included with the exam and specific directions are not given on the exam, the student may be allowed to use aids (i.e. calculator, notes) at their own discretion. When this situation occurs, the exam will be returned with a note attached indicating which testing aids the DS staff permitted.

Instructor's signature

Date

For additional copies, visit <http://disability.tamu.edu/forms>